



**LLC BYLAWS ARTICLE VI
COMMITTEES
PERSONNEL COMMITTEE**

Section VI-1.

The Chairperson of the Advisory Council, subject to the approval of the Advisory Council, may appoint ad hoc committees deemed necessary. The President of the Lakeland Library Cooperative Library Board, subject to the approval of the Lakeland Library Cooperative Board, may appoint ad hoc committees deemed necessary.

Section VI-3. Lakeland Library Cooperative Board Committees

The Personnel Committee shall be a standing committee of the Lakeland Library Cooperative Board established to work with the Board President to review and recommend to the Board all actions relating to personnel including, but not limited to:

1. Hiring of a new Lakeland Library Cooperative Director when necessary
 2. Developing annual objectives for the Cooperative Director
 3. Reviewing the establishment or abolishment of any new positions
 4. Review of personnel policies and benefits
 5. Annually reviewing the work of the Lakeland Library Cooperative Director
- The committee shall consist of four (4) Lakeland Library Cooperative Board members.
 - The current Lakeland Library Cooperative Board President shall be the chair and a voting member of the committee and representative of his/her group library.
 - The four (4) committee members shall consist of:
 - two (2) appointments from either library Groups A, B, or C and
 - two (2) appointments from either library Groups D or E.
 - Each representative shall receive one vote.
 - Meetings will be rescheduled if a quorum of three (3) is not present.

The Cooperative Director shall be present at all meetings. The Cooperative Director, or his/her designee, shall keep the Minutes of all Committee meetings; keep an accurate record of all business transacted; shall be custodian of all records; shall conduct all correspondence of the Committee, unless otherwise provided; and distribute minutes of each meeting to the full Lakeland Library Cooperative membership.