SAMPLE RESUME MAKEOVER

Jonathan Rivers 14 Mockingbird Lane Cranbury, NJ 18888 Phone: 555-55555 jonathanrivers@somedomain.com

EXPERIENCE

EAFENIENCE		
1997 - Present	ASC Company	Newark, NJ
Lead Mechanic		
Coordinate work for	nechanical maintenance and repair, for other mechanic. ecords and file monthly reports.	r ABC Field.
1995 - 1997 Offshore Mechanic	WBC Consulting Services, Inc.	Newark, NJ
	ontracted to ABC Company	
1990 - 1995 Field Service Technician	Best Service Co., Inc. (BSC)	Newark, NJ
SysOp and Best ServServiced and repaired	vices, Inc. merged - retained seniority d gas compressors	
1989 - 1990 Field Service Technician	SysOp	New Jersey
New Jersey divisionServiced and repaired	sold to SysOp - retained seniority d gas compressors	
EDUCATION		
1978 - 1982 Completed High School class Graduated with Honors Crane Certified - December		Cranbury, NJ
	System (PSS) Training - April 23, 19 ng (Phase I) - May 7, 1997	996
Waukesha Gas Engine Tech		

Completed 186.6 hours of API Production Technology Series I & II Tests with a 91.42 GPA

Other 18 years on the job experience on Natural Gas engines and compressors, from major overhaul to general maintenance. Offshore experience from July 1995 to present.

Basic computer knowledge. Have been handling computer input for current position at ABC Company as lead mechanic.

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OBJECTIVE

To find a challenging position which will continue to use mechanical ability and knowledge of instrumentation, control, measurement, electrical and hydraulic systems to maintain and improve natural gas compression and transmission.

SUMMARY OF QUALIFICATIONS

18 years of oil field experience in natural gas compressor and engine mechanics. Dedicated to completing jobs with emphasis on safety and quality. Possess strong instructional and motivational skills to enhance co-worker performance. Eight years of experience as a field service technician providing extensive knowledge of gas compressor equipment.

SKILLS & EXPERIENCE

Action Service Company

Newark, NJ

3/97 - Present Lead Mechanic

- Oversee maintenance and repair of millions of dollars in gas compressor equipment.
- Inspect all equipment, including compressors, engines, fire pumps, escape capsules, cranes, generators, and pumps.
- Overhaul and rebuild numerous brands of gas compressors.
- Train and supervise inexperienced mechanics and work collaboratively with team members.
- Manage inventory and ensure the field is always equipped with adequate parts and supplies.
- Prepare daily and monthly equipment status reports that include all mechanical data.
- Monitor performance of mechanical parts and enter data into computer.
- Organize parts room to maximize efficiency and facilitate reordering.

6/95 - 3/97

WBC Consulting Services

Newark, NJ

Newark, NJ

Offshore Mechanic

- Recruited as a contract mechanic and performed the same maintenance and repair responsibilities as Action Service Company employees.
- Served as Action Service Company's first contract hand, and based on excellent work performance, later received permanent job offer. This set the precedent for company to only offer permanent positions to WBC contractors.

7/90-5/95

Best Service Co., Inc. (now Global Services)

Field Service Technician (New Jersey)

- Repaired and maintained up to 25 compressors and company truck.
- Occasionally traveled offshore to overhaul compressors.
- Traveled to Texas to assist with overrun work and train new hands.

EDUCATION

- American Petroleum Institute (API) Production Tests 250 hours completed
- Basic Medic First Aid through 2/02
- Water Survival School 9/99
- Waukesha Gas Engine Technology 5/98
- Ace Walter Operation & Maintenance (Oil & Gas Industry) 11/99
- Industrial/Marine Firefighting (Phase 1) 5/97

LICENSES & CERTIFICATION

- Crane Operator Certification up-to-date, 10/99
- T-2 Certified up-to-date (safety certification for offshore employment)