Lakeland MAC Committee meeting notes
February 28, 2019
1:00 p.m.

Attendees: Sheryl VanderWagen (LL), Julie Veneziano (LL), Jean Zabielski (LL), Jeff Lezman (LL) , Kelli Perkins (HO), Jeri Walsh-Allis (HO), Kerry FitzGerald (OL), Allison Boyer (OL), Damien Rostar (SM), Mary Aguilera (SM)

The staff from Loutit are new to the MAC Committee, so the meeting began with introductions.

Graphic Novels

Graphic novels present a unique set of problems in regards to cataloging. There can be a great deal of confusion in identifying which books belong in which series. We agreed that we need to have a uniform approach to cataloging graphic novels among all the cataloging centers.

The consensus of the group was to use serial records for graphic novels whenever possible. Before bringing in a new bib record, we should check Sierra to see if a serial record exists. If one does, we should update the record with any new ISBNs and any volume titles.

If libraries attach items to non-MARC or On Order records, cataloging centers should update those item records with the appropriate volume numbers in the volume field.

Bib Record Imports / Standards for incoming bib records

Jeff Lezman distributed a handout with a rough draft of cataloging guidelines for print materials. The committee thought this was a useful guide. The guide will be posted soon to the Internet, so that it will be readily available to the cataloging centers. Guides for cataloging other formats will be created and made available in the same way.

Authority Control Vendor Update

Jeff Lezman reported that we have selected Backstage as our new authority control vendor. Our previous vendor, Library Technologies, Inc. will be going out of business at the end of March 2019. We will send our database of MARC records to Backstage for processing in early May 2019. This process will take approximately 4 days. During this time, we cannot make any changes to existing MARC records. Adding new records, overlaying non-MARC records, and attaching item records is OK to do. The processing will not have any effect on any circulation functions and materials will continue to circulate as normal.

The record processing will include the addition of Lexile scores and Accelerated Reader information into the bib records as appropriate. Jeff will ask Backstage for details on where this information will be included in the bib records.

After the initial processing of the database, new bib records will be sent for processing once a month. The processing will take place overnight. This means, that changes cannot be made on those records

(from the previous month) until the processed records are reloaded the next day. Jeff will send an e-mail to the cataloging centers each month as a reminder.

We are going to begin excluding Hoopla records from Authority control updates and they will not be included when the database is sent to Backstage. All other ematerials records will be included. Including the Hoopla records would be cost prohibitive and almost as many records are deleted each moth as are added.

Database Cleanup

Jeff Lezman reported that we will not be sending non-MARC or brief MARC bibs to Backstage for processing.

Herrick and Hackley both have sizable collections of genealogical materials that fit this criteria. Jeri Walsh-Allis will send Jeff information that can be used to exclude these records from processing.

Herrick and Hackley both requested that we determine what Backstage will do with family name headings on full MARC genealogical records. We don't want to lose these access points during authority control processing.

Code expansions

Sheryl Vanderwagen reported that a recent update to Sierra has given us the ability to create more Material Type (MAT TYPE) codes. Previously we were limited to 36 codes, now we have 500. Sheryl asked the group for suggestions for new codes.

The group made the following suggestions for new MAT TYPE codes:

eMagazine
Playaway (or Portable Audio Player)
Blu-ray
Vox Books
Launchpads (or Preloaded Tablet)
Board Games (or Games)
Graphic Novels
Board Books
Book Club in a Bag
Ebook Reader
Tablet
Video Games
Music – CD
Music – Cassette
Music – LP (or record)
Microfilm
Microfiche

Sheryl is working on updating the codes on our Sierra system. However, she must also update our record sharing profiles with MelCAT and SkyRiver, before she can make these changes go live. This is a time-consuming process, so it may be some time before the new codes become available.

Sheryl also presented the idea of creating scopes based on these material types. Material-based scopes may be helpful for our patrons. However, there is one thing to be aware of with scoped searches: patrons can only use one scope at a time. So if a patron uses a scope for DVDs, they will see all the DVDs in the system, not just those available at their home library. Also, scoped searching is only available in the classic catalog. Encore uses facets to limit searches instead of scopes.

The number of ITYPE codes has increased from 255 up to 5,000. Sheryl will be discussing new ITYPE code possibilities at the next Circulation Forum meeting. At the moment, some of our current ITYPE codes are being used for materials other than what they were originally intended. Sheryl hopes to gather information about what types of materials are being handled this way, so that we can create new ITYPE codes that accurately reflect the materials in our collections. Cataloging center libraries are also asked to put together a similar list of items currently assigned to itypes that do not match their description.

VOX Books

Kelli Perkins reports that the recent purchase of VOX books and their subsequent cataloging has caused some confusion among Herrick's patrons. VOX books are print books that have an electronic sound player attached to the front cover. The player contains the audio of the book's text.

Currently these items are cataloged as books. The majority of records found on SkyRiver for these materials were cataloged as books. To catalog them as sound recordings would require a great deal of original cataloging.

The committee decided that for the time being, VOX books would continue to have print book bib records, but that the MAT TYPE code would be changed to Kit. When a new MAT TYPE code is available for VOX Books, they will be changed over to that code. Kelli agreed to make the necessary changes to the codes for existing Vox Books.

The meeting concluded at 4:30 p.m.