

**LAKELAND LIBRARY COOPERATIVE
ILS COUNCIL MEETING
Thursday, August 9, 2018
Kent District Library Service Center
Official Minutes**

Call to order: The meeting was called to order at 10:46 a.m. by Vice Chair Dale Parus. The roll call and sign in sheet was circulated.

Public Comment: Leann Parker asked to sign in. New members were asked to introduce themselves: Andrew Susalla, Muskegon Area Library District; Nicole Gray, Henika District Library; Jan Figa, Fremont; Deb Bose, Interim at Tamarack.

Approval of the agenda: Motion by Teresa Kline, Fennville to approve the agenda of the August 9th meeting. Second by Britney Dillon from Belding. Motion carried by unanimous vote.

Approval of the minutes: Motion by Sharon Engelsman, Salem Township Library to approve the minutes of the June 14th regular meeting. Second by Claire Sheridan, Spring Lake. Motion carried by unanimous vote.

Board Report:

Teresa Kline reported on the Board meeting that was held prior to this meeting. Kevin Bowling, Court Administrator from Ottawa County made a presentation on e-filing of court documents. Carol will send along promotional and informational materials. Budget will be discussed and voted on in September. Annual Luncheon will be in October.

Cooperative Staff Report:

MelCat Database Offering Transition is important. Email sent out yesterday 8/8. Be sure you are linking to the updated list!!!! It will be a major change come October 1st. Parus asked about training initiatives and VW said there are multiple links for training opportunities for staff from LM and MCLS. Good groupings of the databases as well that provides you with current and equivalent offering of new databases.

Sierra Upgrade 4.0 upgrade went very well. There weren't any requests for the updater file. Our bandwidth held. Peaked and valleyed but it went well. We probably won't offer the updater anymore.

Old Business:

Election of ILS Council Officers: Motion: to accept the slate by Ingrid Steen Boyer, Saugatuck-Douglas and seconded by Claire Sheridan, Spring Lake. Motion carried.

Patron Online Registration: VanderWagen gave an update. There are new values in most of the Sierra fixed fields. They all have the word (WEB) in them. Ignore them for now, please. Five libraries will be working with Sheryl on implementation. We will set it up on the OPAC test port. They will iron out the bugs, then everyone can work on test port and then we will go live after all have tested.

ILS Plan: Presentation by VanderWagen and Dawe. Discussion ensued. Marty Ferriby, Hackley moved adoption. Karen McKinnon, Leighton, seconded. Motion carried.

Member Announcements & Sharing:

Hesperia passed their millage. Saugatuck-Douglas and Croton did as well. Adam DeWitt reported that the Fruitport millage did not pass. Hudsonville reminded everyone that their millage lost by 11 votes in 1994 and prevailed by 11 votes in 1995.

Loutit has a migrant camp quilt exhibit. Woven in to these 17 quilts are the names of people that have perished.... Martin will send further information via e-mail.

Cedar Springs: They had 1714 people, babies to adults, sign up for summer reading. Over 400 individuals finished. Over 1000 people attended the party.

Next Regular Meeting: The next meeting will be October 11, time and location to be determined.

Adjournment: The meeting was adjourned at 11:23. The motion was made by Janice Williams, Reynolds Township and seconded by Karen McKinnon, Leighton.

Respectfully submitted,

Carol Dawe
Lakeland Cooperative Director