

**Lakeland Library Cooperative  
Continuing Education Committee  
January 21, 2021  
Unofficial Minutes**

**Call to Order:** 1:02 pm

**Members Present:** Mattie Cook (MG), Heather Wood-Gramza (OZ), Mary Cook (HO), Kayla Shinabargar (OC), Erin Supri (IS), Trish Reid (KU)

**Absent:** Zandra Blake (GR), Britney Dillon (IB)

**LLC Representatives:** Carol Dawe, Janet Cornell

**Approval of Minutes:** Motion by Mary with support by Heather to accept minutes as presented. Motion approved.

**Approval of Finance Report:** A couple of Budget amendments in December and January affected the CE balance which is currently \$9,315. Carol also asked to earmark \$6,300 for an MLA marketing initiative. Motion by Erin with support by Trish to accept as presented. Motion approved.

**Youth Services Update:** The next meeting is scheduled for May 3, 2021. The Summer Reading Program presented on Zoom in November had a good turnout and was much the same with presenters providing videos of their offerings. Services remain the same though, with no in-person programing.

**Discussion Items:**

*Board Trustee/Director Update Sessions (Carol)* – Library of Michigan has done quite a few sessions addressing topics for directors and trustees. No local need has been addressed right now, but she may do a couple on her own with the help of a few select directors and at no cost.

*Past Event Summary:*

- *Mindful Stress Resilience 11/16/20 (Mattie)*– Casey Koker from Bronson Health in Kalamazoo presented. Good participation from a variety of library staff. The attendance was maxed at 60 participants and 54 attended. No follow-up survey was given, but the feedback was positive. Many mentioned that her honest approach was helpful with many tips that could be easily implemented.
- *Friend-raising vs Fundraising 1/8/21 (Heather)* – A good mix and participation as 30 of 40 registered participants attended, including some Friends. Tamela Spicer at the Johnson Center for Philanthropy presented with great reviews. Many positive responses were given of having the confidence to approach funding without a begging mentality and developing funding relationships.

*FY20-21 Event Planning and Tentative Calendar –*

- *Social Services Strategies and Tips (Mary)* – Scheduled for January 29, 2021 with 91 participants already registered out of 100. Tiffany Russell has agreed to present and allow a recording to be made available afterward. Mary asked for help in monitoring questions and the logistics of presenting with so many participants. Janet and Trish volunteered to help field questions in the chat

so that Mary can present them to Tiffany during appropriate Q&A moments. The recording will be sent to those registered and made available on Lakeland's website.

- *ACES Impact on Youth (Heather)* – Planned for April 16, 2021 at 9:30-11 am with Kathy Peppin from Ottawa County ISD presenting. ACES stands for Adverse Childhood Experiences and focuses on how trauma impacts mental and physical health and wellbeing in children. By preventing and addressing traumatic experiences they can reduce these effects. One way this will be helpful for staff is in their approach to dealing with behavior issues.
- *Diversity Issues book discussion (Mattie, Mary, and Carol)* – Nothing planned as of date.
- *Adult Services (Kayla, Mary, and Erin)* – Nothing planned as of date.

**Other Business:**

*Monthly meetings* – The CE Committee meetings are scheduled for the third Thursday every other month but can be postponed if nothing is pressing on the agenda. We will reassess if the February meeting is needed as it approaches.

**Next Regular Meeting:** February 18, 2021 at 1 pm via Zoom.

The meeting adjourned at 1:31 pm.

Respectfully submitted,

Janet Cornell