

**LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Official
Thursday, September 10, 2020 at 9:30 a.m.
Zoom**

Present: Diane Kooiker, Mattie Cook, Dale Parus, Kelly Richards, Peggy Hemerling, and John McNaughton, Shirley Bruursema and Lance Werner
Staff Present: Carol Dawe and Kelly Schroeder
Absent: Karen McKinnon

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:33 a.m. by Diane Kooiker. There were 27 additional participants.
- 2) **APPROVAL OF AGENDA:** Peggy Hemerling moved, supported by Kelly Richards, to approve the agenda as presented - *motion carried*.
- 3) **QUESTIONS FROM MEMBERS:** Heather Wood-Gramza (OZ) had a question concerning the REALM study results. Carol reiterated the email she sent out with advice from the lawyer. Further discussion will be help on the topic at the Advisory & ILS Councils combined meeting following this one.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Mattie Cook moved, supported by John McNaughton, to approve the Board minutes from August 13, 2020 as presented – *motion carried*.
- 6) **FINANCIAL REPORT:**
 - a) August Financials: Peggy Hemerling moved, supported by John McNaughton, to approve the Financials as presented - *motion carried*.
 - b) Monthly Check Register: Lance Werner moved, supported by John McNaughton, to approve the Monthly Check Register as presented - *motion carried*.
- 7) **PRESIDENT’S REPORT:** Diane Kooiker offered up condolences to Shirley Bruursema and was echoed by many others.
- 8) **DIRECTOR’S REPORT:** Carol Dawe had a couple reminders to check emails for survey invites. We need to get the member library trustee info for a mailing, RBdigital Magazine info, and the Menu Services Agreements will go out soon. Please call if you have any issues with any of these. Carol is also excited about an added service Lakeland can now provide via EZproxy. Thom and Dave will be working with members on this.
- 9) **COUNCIL/COMMITEE REPORTS:**
 - a) Advisory & ILS Combined July 9, 2020 Official Minutes – no comments.
- 10) **NEW BUSINESS:**
 - a) Budget Adjustment [FY2019-2020]: Carol clarified that this is just the usual annual adjustment of budget items. Dale Parus moved, supported by John McNaughton, to approve the adjustments as presented - *motion carried*.
 - b) FY2020-2021 Budget Discussion and Vote: Dale Parus expressed that everyone has done a wonderful job over the last 2 months. While there are so many unknowns, this is a reasonable use for the fund balance, and he was happy with the presentation of the budget. John McNaughton added that there were no real surprises as it moved through the process. Diane Kooiker commented that this was what the fund balance is for and thanks Lakeland staff. Carol added that there may be changes when we know more about State Aid later on. Shirley expressed that there would be a short amount left, but that it should be okay. Peggy Hemerling moved, supported by Mattie Cook, to approve the FY21 budget as presented - *motion carried*.
- 11) **PUBLIC COMMENTS:**
 - a) There were no additional public comments.
- 12) **BOARD MEMBER COMMENTS:**

- a) Lance Werner (KDL) talked about this year's Literary Libations, they are also looking for a Fund Development position to be filled, as well as to fill the Executive Assistant position.
 - b) Shirley Bruursema (KDL) mentioned that a couple Senate Bills were in progress right now. Lance added that SB611 passed committee that morning.
 - c) Peggy Hemerling (BH) said that their library has created spaces for students to reserve times to be able to work online. They've had to adapt the space for safety but are happy to be able to help students that don't have reliable internet access at home. The board is working on a policy o support this.
 - d) Dale Parus (IC) said they have revamped the building an added more Plexi-glass around workstations. They are trying to make the building as friendly as possible and continue to serve the public.
 - e) Mattie Cook (MG) said they have an RFQ out for their community room and are also working on some building improvements.
 - f) Diane Kooiker (HO) said that this would be her last month as board president. Voting for officers will be in October.
 - g) Everyone's thoughts are going out to Shirley at this time.
 - h) There were no other comments from board members.
- 13) **NEXT MEETING:** Thursday, October 8, 2020, at 9:30 a.m. via Zoom, pending Governor's address the beginning of October.
- 14) **ADJOURNMENT:** Kelly Richards moved, supported by John McNaughton, to adjourn at 9:54 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder