

LAKELAND LIBRARY COOPERATIVE

Board Meeting

Kent District Library Service Center

August 9, 2018

Official

MINUTES

Board Present: Shirley Bruursema, Mattie Cook, Sharon Engelsman, Martha Ferriby, Teresa Kline, Diane Kooiker, John McNaughton, Kelly Richards, Lance Werner

Call to order The meeting was called to order at 9:32 a.m. by President Kline. The roll-call sign-up sheet was circulated. Kline introduced Mattie Cook from the Flat River Community Library, replacing Molly Walker who left Henika District Library earlier this year.

Agenda Motion by Kooiker to approve the agenda. Seconded by Engelsman. Motion carried.

Questions From Members with Board President/Cooperative Director Answers

There were no questions submitted before the meeting.

Public Comment No public comment.

Minutes

-- *July 12, 2018 Minutes*

Motion by Engelsman to approve the minutes of the July 12, 2018 meeting. Seconded by Richards. Motion carried.

Financial Report

-- *July Balance Sheet & Budget vs. Actual*

-- *June Investment Report*

There were no questions about the financial reports. The reports were received and filed.

Cooperative Director's Report

-- *Written Report*

There were no questions about the written report. Carol reported that she received a call from Byron Sitler from the White Pine Library Cooperative about organizing meet the candidates sessions with the Cooperative Directors. Carol will share more details following the upcoming Cooperative Directors Association meeting.

Committee Reports

-- *Finance Committee* – The minutes of the July 10, 2018 meeting were included in the packet.

--*Personnel Committee* – Minutes July 26, 2018 meeting were included in the packet.

--*Advisory Council* – Unofficial minutes of the July 12, 2018 meeting were included in the packet.

Unfinished Business – No unfinished business

New Business

Nominating Committee Selection

The Nominating Committee for FY2018-2019 Lakeland Board officers will be Dale Parus, Advisory Council Chair, John McNaughton, and Mattie Cook. They will bring their report to the September 13, 2018 Board meeting.

Fund Balance Allocations Designations

Motion by Richards to approve the Fund Balance Allocations as recommended and presented by the Finance Committee. Seconded by McNaughton. Motion carried.

Next meeting date, schedule and luncheon

Dawe noted that the September Lakeland Board meeting conflicts with the Library of Michigan New Directors Workshop. Bruursema also noted that she is scheduled to speak at that workshop. The Board agreed to move the annual luncheon to the October meeting (October 11, 2018) and to keep the Board and Advisory Council meeting on September 13, 2018. Carol noted that we will not be charging to attend the luncheon this year although sign-up will be required.

Board Development Kevin Bowling, Court Administrator, Circuit and Probate Courts, Ottawa County gave a presentation on the new system for electron filing system for court documents. The system will eventually become mandatory throughout the state. On October 1, 2018, it will become mandatory in Ottawa County with other counties in Lakeland scheduled in upcoming “waves.” The purpose of the presentation was to create awareness about the upcoming change since libraries will most likely have patrons coming in to access the system from public computers. He noted that there will also be kiosks available at the various court locations with court staff to assist.

Public Comment Ingrid Boyer announced that Saugatuck-Douglas won their bid for a new library. They are very excited to begin the planning process.

Board Comments Sharon Engelsman said that Salem Township Library is ending their summer reading program with a canned food drive. So far, they have collected over 600 items.

John McNaughton discussed the recent email regarding one of GRPL’s summer program presenters. He expressed his appreciation for the dialogue that was created but also noted that there is a need for library to share these experiences in a

forum of some kind. GRPL has issued an RFP for a strategic plan. Proposals are due on August 24.

Shirley Bruursema gave a summary of library election results around the state. She assisted with thirteen campaigns, four and a half of them lost their elections. The half was two townships served by the Hastings Public Library, one township passed, the other failed. She is working on seven other elections for November.

Adjournment

The meeting was adjourned at 10:30 a.m.

The next meeting will be held on Thursday, September 13, 2018 at 9:30 a.m. at the Kent District Library Service Center.

Minutes submitted by,

Sheryl VanderWagen
ILS Manager