

**LAKELAND LIBRARY COOPERATIVE  
ADVISORY COUNCIL**

**Thursday, March 11, 2021  
Following the Board Meeting at 9:30 a.m.**

**Via Zoom**

Officers: Kerry Fountain (Chair), Britney Dillon (Vice-Chair), Heather Wood-Gramza (Secretary)  
Quorum: 15

**AGENDA**

- 1) CALL TO ORDER AND ROLL CALL**
- 2) APPROVAL OF AGENDA** *(m)*
- 3) PUBLIC COMMENTS**
- 4) APPROVAL OF MINUTES**
  - a) Advisory Council February 11, 2021 Unofficial Minutes *(m)* PAGES 1-2
- 5) BOARD REPORT - Dale Parus, Board President** *(i)*
- 6) ILS MANAGER'S REPORT - Sheryl VanderWagen**
- 7) COOPERATIVE DIRECTOR'S REPORT - Please see Board Report** *(i)*
- 8) COMMITTEE REPORTS** *(f)*
  - a) Non-Resident Card Committee Official Minutes December 10, 2020 PAGES 3-5
- 9) OTHER REPORTS (If Representatives Present)** *(i)*
  - a) MLA Board Representative Report – Kelly Richards
  - b) MLA Legislative Committee Report – Shirley Bruursema, Kelly Richards and Dale Parus
- 10) UNFINISHED BUSINESS**
  - a) BiblioCore Update *(i)*
  - b) Video Games Circulation Discussion (vote if needed) *(v)*
  - c) Fines and Quarantining Materials Discussion (vote if needed) *(v)*
  - d) Unique Management Discussion (vote if needed) *(v)*
- 11) NEW BUSINESS**
  - a) Group Purchase Opportunities *(m)*
  - b) Caucus of A and B Libraries for Open Seat on LLC Board *(v)*
- 12) PUBLIC COMMENTS**
- 13) NEXT MEETING - Thursday, April 8, 2021, following the Board Meeting via Zoom**
- 14) ADJOURNMENT** *(m)*

**LAKELAND LIBRARY COOPERATIVE  
ADVISORY COUNCIL MINUTES – Unofficial  
Thursday, February 11, 2021  
Via Zoom**

Council Members Present: Kerry Fountain and Heather Wood-Gramza  
Staff Present: Carol Dawe, Sheryl VanderWagen, and Kelly Ann Schroeder  
Absent: Britney Dillon

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:00 a.m. by Kerry Fountain (IS). There were 33 additional participants.
- 2) **APPROVAL OF AGENDA:** Heather Wood-Gramza (OZ) moved, supported by Karen McKinnon (AL), to approve the agenda as presented - *motion carried*.
- 3) **PUBLIC COMMENTS:** There were no public comments.
- 4) **APPROVAL OF MINUTES:** Peggy Hemerling (BH) moved, supported by Deb Bose (ML), to approve the Advisory Council minutes from December 10, 2020 as presented – *motion carried*.
- 5) **BOARD REPORT:** Dale Parus talked about the MLA spring-boarding call with Representative Meijer that he, Carol Dawe, Lance Werner, John McNaughton, and others would be attending. MLA is also advocating for vaccines for library workers.
- 6) **ILS MANAGER'S REPORT:** Sheryl VanderWagen added that she is working with some libraries on RBdigital magazine issues. Please let her know if you have any questions.
- 7) **COOPERATIVE DIRECTOR'S REPORT:** Carol Dawe thanked everyone for their info for the BiblioCore project, which is on target for June 1<sup>st</sup>. Dale added his thanks for everyone's hard work.
- 8) **COMMITTEE REPORTS:** Regarding the MAC group, Carol complimented Jeff's leadership and Sheryl's help, as well as their involvement with BiblioCore.
- 9) **OTHER REPORTS:**
  - a) MLA Board Representative Report – N/A
  - b) MLA Legislative Committee Report – Dale Parus mentioned that it was amazing how much legislation was dropped in the last few weeks. He talked a bit about the Joint Resolution 8 and how it affects the process. Dale recommended everyone talk with their representatives about it if it comes up. Shirley Bruursema talked about how MLA has been kept up-to-date with all these bills, etc. and she is very appreciative. They have been kept well informed by the lobbyists as well. Kerry thanks them for keeping us informed.
- 10) **UNFINISHED BUSINESS:**
  - a) Capira Update – Sheryl has submitted a couple group tickets and they are waiting on Apple's approval process for more. She is holding onto a couple issues from January so she can see what else from the next version release may need to be added to another group ticket.
  - b) BiblioCore Update – Carol said that the way these large projects are successful is if we test when the time comes. Please be ready with ideas and staff so that we can test everything before launch. There will also be training. Sheryl and Carol are working on URLs and may contact some of the libraries with questions. Kerry added that the more library staff is involved testing, etc., the better trained they will be to help patrons later. Carol added that BiblioCommons really likes patron input as well.
- 11) **NEW BUSINESS:**
  - a) Video Games – Sheryl said that Maggie McKeithan (OS) had asked why we aren't sharing older video game titles amongst member libraries. Sheryl is bringing the question to membership – is there any interest in sharing older titles? Sheryl elaborated that when we added DVDs and CDs back into ILL, the video games were mostly new and not many libraries had them, so they wanted to keep them on shelf. Now that it has been some time, they will put it forth as an option. There

was discussion and not all libraries carry video games, so this will be pushed to a survey format to get greater feedback from everyone.

- b) Unique Management – Diane Kooiker (HO) gave a bit of info on Unique the effects of so many libraries now going fines free as it also relates to patron satisfaction. Carol asked what Lakeland would need to answer for members to help with this decision. Several directors shared opinions and Sheryl shared the current criteria. Carrie Wilson shared a bit about how KDL is handling it there. Carol suggested it can be added to the video games survey.

12) **PUBLIC COMMENTS:**

- a) Jennifer Salgat (IL) asked if we could readdress the quarantining of materials now. Kerry suggested it be added it to the March agenda.
- b) Sheryl also mentioned it will be time to discuss the fines dates, which will also be added to the March agenda.
- c) Heather Wood-Gramza (OZ) thanked Sheryl for the new itypes for Library of Things items.
- d) Kerry mentioned that the Non-Resident Card Committee would be meeting after today's meeting via the same Zoom session.
- e) There were no additional public comments.

13) **NEXT MEETING:** Thursday, March 11, 2021 via Zoom following the Board Meeting.

14) **ADJOURNMENT:** Deb Bose (ML) moved, supported by Amber McLain (OJ), to adjourn at 10:50 a.m.  
- *motion carried.*

Respectfully submitted by,  
Kelly Ann Schroeder

12/10/20 - LLC Non-resident Card Committee Meeting Notes

I: Call to order

II. Volunteer to take minutes – **Carrie Wilson**

III. Approval of agenda – **Peggy, Jennifer**

IV. Non-Resident Card Options

A. Current Offerings

1. Within the ILS
2. Within LLC
3. County-wide Millage Agreements
4. Other/Hybrids

B. Suburban Library Cooperative Model

C. Other options and ideas

1. Digital offerings only
2. MelCat Component
3. Other

D. Miscellaneous

V. Next steps.

VI. Next Meeting date

VII. Adjournment.

**NOTES:**

**Carol indicated that a general discussion regarding non-resident cards would be helpful.**

- **In the past, there was a non-res card that listed “Lakeland Library Cooperative” on it, and could be used at all LLC libraries. This was discontinued due to legal obstacles. Each card must be issued by individual libraries within LLC; there cannot be a standard LLC card.**

- Lakeland implemented ILS changes in the recent history that allowed libraries to allow different hold rules for non-resident cardholders; LLC libraries then began issue separate non-resident cards for their libraries.
- Issue: There are several different non-resident cards with different costs for the card, and different lending rules across LLC libraries.
  - Carol Dawe would like to start a conversation on how all LLC libraries might charge the same fee for a non-resident card, with the end goal of improving service to all patrons within LLC (including paying non-residents), and also simplify/streamline non-resident card access across the cooperative.
    - Step one: Discuss how all LLC libraries might charge standard fee for non-resident cards.
      - Example shared: At Suburban Library Cooperative, all libraries within Suburban have their own non-res card, but all charging standard \$100 fee.
  - Carol and Sheryl discussed different access options available for non-resident cardholders:
    - Libraries can allow for paying non-resident cardholder:
      - Non-resident cardholder access with holds limited to their library
      - Access to digital collection + physical collection
      - Access to only digital collection
      - No MeLCat for non-res cardholders currently, as this is a statewide offering
  - Current known areas within LLC boundaries, but not served (residents do not pay taxes to any library):
    - Ensley TWP (partially)
    - Big Prairie TWP (partially)
    - Bridgeton TWP (partially)
    - Grant TWP (fully served)
    - Barry County contains a portion of unserved residents in the Yankee Springs area.

**Next steps: Carol and Sheryl will work out list of scenarios and options to bring to meeting in January.**

- **First Goal: One standard fee for all LLC non-resident cards.**
- **Future Goals: Continue discussions on possibly standardize services offered to non-resident cardholders.**