

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, October 8, 2020
Via Zoom following the Board Meeting at 9:30 a.m.**

Council Members Present: Kerry Fountain, Heather Wood-Gramza
Staff Present: Carol Dawe, Sheryl VanderWagen and Kelly Ann Schroeder
Absent: Britney Dillon

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:20 a.m. by Kerry Fountain (IS). There were 33 additional participants.
- 2) **INTRODUCTION OF OFFICERS**
- 3) **APPROVAL OF AGENDA:** Heather Wood-Gramza (OZ) moved, supported by Karen McKinnon (AL), to approve the agenda as presented - *motion carried*.
- 4) **PUBLIC COMMENTS:** There were no public comments.
- 5) **APPROVAL OF MINUTES:** Mattie Cook (MG) moved, supported by Heather Wood-Gramza (OZ), to approve the Advisory & ILS Councils minutes from September 10, 2020 as presented – *motion carried*.
- 6) **BOARD REPORT:** There was nothing to report from the Board President.
- 7) **ILS MANAGER'S REPORT:** Sheryl VanderWagen reminded everyone to check emails for anything from Capira and from her. It is very important for moving to the next phases. RBdigital audio moves to OverDrive Advantage on October 21st. Four libraries will be going fines free by the end of the month. Sheryl began talking about the return of fines after October 31st. After some discussion, there was a motion for this to be added as agenda item 12c. Peggy Hemerling (BH) moved, supported by Heather Wood-Gramza (OZ), to amend the agenda and add the extension of fines free to new business as 12c – *motion carried*. Dale Parus (IC) voted no.
- 8) **COOPERATIVE DIRECTOR'S REPORT:** Carol Dawe hopes to bring more info about quarantining of materials to the next meeting in November.
- 9) **COMMITTEE REPORTS:** Heather Wood-Gramza (OZ) clarified on the topic that they've been issuing cards to student. They are not all getting Howard Miller Public Library cards. They are working with Herrick District Library as well and thank them for their assistance. There were no additional questions or discussion.
- 10) **OTHER REPORTS:**
 - a) MLA Board Representative Report – Kelly Richards reminded everyone of the MLA Conference this month. He also mentioned that the issues with the Governor's EOs now go from the Michigan Supreme Court to the Federal level. The MDHHS EO may also be overturned.
 - b) MLA Legislative Committee Report – October is Legislative Month, please thank your legislators. There is more info on the MLA website.
- 11) **UNFINISHED BUSINESS:**
 - a) BiblioCore: Next Steps – Carol worked hard to get the implementation costs down.
 - i) Digital Resources Options – Sheryl VanderWagen said that early on they'll need to know if libraries want their catalog site scoped or not scoped. Scoped will include their own link and logo, as well as search results will default to individual library holdings first. Not scoped means a generic Lakeland logo and all material available shared ILS system-wide. This decision cannot be changed later. There is some room for customizability to make links easier to find. Amber McLain (OJ) offered to help with tutorials.
 - ii) Implementation Timeline – Carol Dawe explained that the contract is being reviewed now and we may be able to start January 2021 if everyone agrees. They are anticipating it to take 20-28 weeks to complete (we have the advantage that Herrick's implementation has already saved us some time). Grand Rapids Public Library is already using BiblioCore and Kent

District Library will go live later this fall. We will all be able to be connected, though not for delivery. Please reach out to Carol with any questions or concerns.

- iii) Discussion and Option to Vote to Move Forward – Heather Wood-Gramza (OZ) moved, supported by Virginia DeMumbrum (SW), to move this to the Board for approval in November – *motion carried.*

12) NEW BUSINESS:

- a) Approve Meeting Calendar – Jessica Hunt (NG) moved, supported by Mary Johnson (UM), to approve the meeting calendar as presented – *motion carried.*
- b) Re-Opening Libraries and Updated Guidelines – Carol Dawe suggested that we proceed with a wait-and-see mentality. She urged everyone to thank their legislators. Shirley Bruursema (KDL) explained that the discontinuing of quarantining items is only in the discussion phase. There was discussion on the studies that have been done and maintaining status quo until we know more. Comments were made as to our moral responsibility, as well as our responsibility as employers to employees for health and safety. Dale Parus (IC) said that MLA will continue to lobby key people in legislation.
- c) AMENDED TO ADD – Extend Temporary Fines Free Through December 31, 2020 - There was discussion regarding abuse of these extensions, as well as materials. It was also mentioned that quarantining materials creates some problems for the check-in process and being fines free will help library staff with this. Sheryl gave some statistics on patrons with materials still checked out. Some expressed that this was a way to help our patrons and communities, to keep patrons coming to our libraries, and not be a barrier to service during these still troubled times. Peggy Hemerling (BH) moved, supported by Heather Wood-Gramza (OZ), to extend shared ILS system-wide fines free through December 31, 2020 – *motion carried.* Dale Parus (IC) and Kelly Tinkham (NN) voted no.

13) PUBLIC COMMENTS:

- a) Kelly Tinkham (NN) talked about a great article she saw on libraries in the Detroit Free Press (shared on listservs as well).
- b) Heather Wood-Gramza (OZ) shared a story that involved a local genealogist and a lost military ID bracelet. The story of how the genealogist helped reunite the bracelet with a relative was aired on WZZM.
- c) There were no other comments from members.

14) NEXT MEETING: Thursday, November 12, 2020 via Zoom following the Board Meeting.

15) ADJOURNMENT: Kelly Tinkham (NN) moved, supported by Karen McKinnon (AL), to adjourn at 11:41 a.m. - *motion carried.*

Respectfully submitted by,
Kelly Ann Schroeder